9. GENERAL INSTRUCTIONS REGARDING UPLOADING OF PCA DATA

a) Each Permission Cum Admission Form / Admit Card with photo is to be properly checked and authenticated by the concerned HOD and the Principal of the Institute to avoid impersonation cases in the Haryana State Board Diploma Examinations.

b) All the students having reappear in 1st./2"d/3rd /4th/5th /6th semester should fill the PCA form as per the New Syllabus of that particular subject. Further, HSBTE time to time has merged many old Subject IDs with New Subject IDs and care must be taken that PCA of such reappear cases must be filled as per the NEW MERGED IDs.

10. All HOD/O/I's ensure that submit the PCA forms of the students who have deposited their current semester fee .

11. Student will be fully responsible for uploading of wrong Email ID I Mobile No.

12. All the students having reappear in 1st./2"d/3rd /4th/5th /6th semester should fill the PCA form as per the New Syllabus of that particular subject. Further, HSBTE time to time has merged many old Subject IDs with New Subject IDs and care must be taken that PCA of such reappear cases must be filled as per the NEW MERGED IDs

Note: All HOD/O/I's / Tutors ensure that the PCA form of eligible regular students must be Submitted Upto 08/012/2023 along with the detail of Exam fees.

Information about Branch-wise & Semester-wise Subject Codes as applicable under various Schemes sent by HSBTE is attached.

Principal
Govt. Polytechnic, Jhajjar

Dated:- 22-11.23

Endst No:-GPJ/ 7378

A copy of the above is forwarded to the following for information and necessary action.

1. All HOD/ O/I's Ceramic, Civil, Computer, Electrical, ECE, Mechanical, App. Sci
2. O/I Exam   3. O/I Cash   4. O/I Web site 5. Cashier   6. Institute Notice Board

Principal
Govt. Polytechnic, Jhajjar