

OFFICE OF THE PRINCIPAL
GURU GORAKHNATH JI GOVERNMENT POLYTECHNIC, JHAJJAR,
HARYANA

Office Order No.: 837

Dated: 12/8/26

Subject: Constitution of Internal Complaint Committee (ICC) for Prevention and Prohibition of Sexual Harassment of Women Employees (POSHE) and Students.

In accordance with Section 4 of the All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016, vide No. F.AICTE/WH/2016/01 dated 10th June, 2016, and in accordance with the applicable provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Committee (ICC) is hereby constituted for the institution with the following members:

Sr. No.	Name & Designation	Role in ICC
1.	Ms. Bhawna, Senior Lecturer in Applied Science	Presiding Officer
2.	Ms. Anita Kumari, Lecturer in Applied Science	Member
3.	Ms. Seema Rao, Lecturer in Computer Engineering	Member
4.	Ms. Jyoti, Steno- Typist	Member
5.	Ms. Ashu Rani, Library Assistant	Member
6.	Ms. Kaushalya, President NGO	External Member

The Internal Complaint Committee shall:

1. Receive and deal with complaints relating to sexual harassment in accordance with the applicable law and regulations.
2. Provide a mechanism for prevention, prohibition and redressal of complaints of sexual harassment of women employees and students.
3. Maintain confidentiality of complaints and proceedings as required under law.
4. Conduct awareness, sensitization and orientation programmes for employees and students.
5. Take appropriate action and make recommendations in accordance with the applicable statutory provisions.
6. Maintain the records of complaints, proceedings and action taken by the Committee.
7. Submit reports as required under the applicable Act, Rules and AICTE regulations.

The Committee shall function in accordance with the AICTE Regulations, 2016, the Sexual Harassment of Women and students at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and the rules/instructions issued by the competent authorities from time to time.

This order shall come into force with immediate effect.

Principal

Guru Gorakhnath Ji Government Polytechnic
Jhajjar, Haryana

Endst. No. 3523- 3528

Dated: 12/8/26

A copy of the above is forwarded to the following for information and necessary action through E-Mail:

1. All concerned members of the Internal Complaint Committee.
2. All Heads/In-charges of Departments/Sections.
3. Director General, Technical Education, Haryana, for information.
4. Notice Board.
5. Institute website.
6. Office Record.

Principal

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Jhajjar, Haryana