



GURU GORAKHNATH JI
GOVERNMENT POLYTECHNIC, JHAJJAR, HARYANA



OFFICE ORDER

Office Order No.: 899

Dated: 26/8/26

Subject: Constitution of Internal Quality Assurance Cell (IQAC) Committee of the Institution

In order to strengthen the quality assurance mechanism of the institution and to ensure continuous improvement in academic, administrative, training and placement, entrepreneurship and other institutional activities, the **Internal Quality Assurance Cell (IQAC)** of the institution is hereby constituted with the following members:

Sr. No.	Name & Designation	Role in IQAC
1.	Dr. Rajesh Yadav, Principal	Chairman
2.	Shri Digpal Singh, HOD, Mechanical Engineering	Member
3.	Shri Dinesh Kumar, HOD, ECE	Member
4.	Shri Parmal Singh, HOD, Applied Science	Member
5.	Dr. Virender Singh, HOD, Computer Engineering	Member
6.	Shri Nar Singh Parmar, HOD, Electrical Engineering	Member
7.	Shri Shishpal, HOD, Civil Engineering	Member
8.	Shri Ashwini Kumar, Senior Lecturer and O/I Ceramic Engineering	Member
9.	Shri Umesh Saroj, Senior Lecturer, ECE	Coordinator
10.	Shri Narendra Sharma, Workshop Superintendent	Member
11.	Dr. Nitin Kumar, Head, Department of Computer Science & Engineering, GITM, Kablana, Jhajjar	External Nominee
12.	Dr. Anoopama Yadav, Assistant Professor in English, Maharaja Agrasen College for Women, Jhajjar	External Nominee

Functions of the IQAC

The IQAC shall work towards continuous improvement in the overall quality of the institution and shall, inter alia:

1. Develop and maintain a systematic mechanism for quality enhancement in academic and administrative activities.
2. Monitor and review teaching-learning processes, academic performance and student support systems.
3. Coordinate the collection, compilation and analysis of relevant institutional data for quality improvement.

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4. Promote initiatives relating to industry interaction, training, placement, entrepreneurship and employability of students.
5. Encourage innovative teaching practices, faculty development and adoption of appropriate technology in education.
6. Facilitate feedback from students and other stakeholders and ensure appropriate follow-up action.
7. Maintain proper documentation of quality initiatives, achievements and best practices of the institution.
8. Review the progress of various quality improvement initiatives periodically and submit recommendations to the Principal.
9. Obtain and consider appropriate suggestions and inputs from external nominees for improving the academic and institutional quality of the Polytechnic.
10. Undertake such other activities as may be assigned by the Principal from time to time for improving the academic and institutional quality.

The **IQAC Coordinator** shall convene meetings of the Cell periodically, maintain the proceedings and records of the meetings, coordinate the activities of the Cell and place the recommendations of the IQAC before the Principal for consideration and necessary action.

The **External Nominees** shall provide their expert and independent inputs, wherever required, particularly in matters relating to academic quality, emerging technologies, skill development, employability, industry-academia linkage, communication skills and overall institutional development.

All concerned members are directed to extend their cooperation and actively participate in the activities of the IQAC.

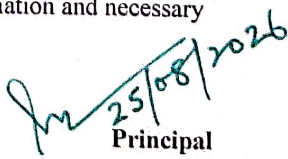
This order shall come into force with immediate effect.

/ **Principal**
Guru Gorakhnath Ji Government Polytechnic
Jhajjar, Haryana

Endst. No. 3794

Dated: 26/8/26

A copy of the above is forwarded to all concerned members through Email for information and necessary action.


Principal
Guru Gorakhnath Ji Government Polytechnic
Jhajjar, Haryana